

**MINUTES OF METHWOLD PARISH COUNCIL MEETING**  
**HELD AT ST. GEORGE'S HALL**  
**THURSDAY 14<sup>th</sup> FEBRUARY 2013**

Present: Mr P Ashman, Ms S Stones, Mr D Wortley, Mr C Williams, Mr J Marriage, Mrs M Wortley, Mr C Neville – Vice-Chairman, Mrs B Horton, Mrs B Bluck, Mr D Masters

Mr M Storey – Borough Councillor  
Mr M Peake - Borough Councillor  
3 members of the public

**NO MATTERS RAISED DURING OPEN FORUM.**

1. **Apologies for Absence:**  
Mr R Hood, Mr C Stone
2. **No Declarations of Interest made.**
3. **The Minutes of the meeting held on 10.01.13 were agreed as a true record of the meeting.**  
It was asked that a statement be added to the minutes noting no meeting of the Hall and General Purposes Working Party had taken place in December.
4. **Matters arising from past minutes:**
  - Stoppers for the curtain tracks in the Fenton Room have proved unobtainable but an alternative is being trialled to assist closure of the curtains.
  - A Parish Walk is to be undertaken on April 7<sup>th</sup> when electrical posts will be noted with a review to revision of the leases held with UK Power Networks.
  - The outside light at the end of the Fenton Rooms is not working. The electrical firm engaged previously will be asked to fix the light.
5. **Reports:**
  - 5.1 The Vice-Chairman was acting as Chairman due to the absence of Mr R Hood and had no report to give.
  - 5.2 Clerk's Report:
    - Notification has been received that ownership of the Recreation Ground has now been registered.
    - Councillors were notified of a seminar being organised by Norfolk Association of Local Councils to be held on March 7th during Climate Change Week.
  - 5.3 The notes from the meeting of the Open Spaces Working Party held on 24/01/13 were accepted as part of the Full Council minutes.
    - It will be an agenda item for the March meeting of the Parish Council to consider signing the Fields in Trust deed to permanently protect the Recreation Ground as a recreational space.
    - Recording of graves in the cemetery will be undertaken as suggested. It was also agreed Cemetery fees should be reviewed at the March meeting of the Parish Council.
    - The new play equipment at the Recreation Ground will need to be added to the Parish Council's insurance policy.

The notes from the meeting of the Hall and General Purposes Working Party held on 07/02/13 were accepted as part of the Full Council minutes.

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5.3.1 The charges for St. George's Hall and the emergency procedure for the hall were accepted as presented.

5.3.2 The proposal to provide storage cages at St. George's Hall was accepted as presented.

5.3.3 Cemetery procedures were considered during the Open Spaces Working Party Report.

It was noted new windows are due to be fitted at St. George's Hall this week and a hole has been dug in the Village Hall car park to investigate possible subsidence of the hall building. No broken drains have been found and there is no apparent explanation for the settlement of the building which has taken place.

### **Accounts**

<b>Payee</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
Initial Washrooms	33.01	6.60	39.61
Staff remuneration	739.78		739.78
K & M - Lighting maintenance	99.04	19.81	118.85
Michael Reeve Boiler Services	57.00		57.00
CGM	119.73	23.95	143.68
CGM (Tree management)	2548.00	509.60	3057.60
P Ashman	30.00		30.00
E.on	73.36	3.67	77.03
Nicholas Hancox	282.00		282.00
Viking	36.99	8.89	45.88
Village Hall Association subs	15.00		15.00
Pace Fuelcare	716.95	35.85	752.80
Economy Windows	2175.00	435.00	2610.00
Playdale	10532.66	1043.37	11576.03

### **Income**

Post Office	£51.00
Doctors	£60.00
Other Hall income	£796.00

**6.1** It was agreed the 2013 total parish funding will be made up of a precept request of £30890.60 plus a Council Tax Support Grant of £2438.00 making a gross figure of £33328.60.

### **7. Planning:**

Application for consideration:

Single storey extension to dwelling at Thornham Lodge, 19A Thornham Road, Methwold 13/00193/F  
Support

Notice received that a planning application for the construction of a chalet bungalow at land between 58 and 60 Hythe Road, Methwold has been withdrawn.

### **8. Correspondence**

8.1 West Norfolk VCA Survey

8.2 Warmer West Norfolk posters to display

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8.3 Norfolk County Council “Delivering local highway improvements in partnership with Town and Parish Councils”.

**9. Further Reports /items for the next agenda:**

9.1 9 moles have been caught at the Recreation Ground and 2 at the Cemetery.

9.2 It was noted that replacement waste bins have been delivered to households. The lids on bins appear warped so they do not close properly. Advice from the Borough Council is to place a heavy weight on the lid!

9.3 It was reported that the hole in the pavement outside the Post Office appears to have sunk once more and Highways will be informed of this with a request being made for the repair to be undertaken again.

9.4 Other potholes were reported on the Feltwell Road at Methwold Hythe and between Petch Corner and Brumble Barn.

9.5 Comment was made that mud has been left on the road and on the footpath by farm vehicles using Buntings Lane. The road has been cleared at the end of the day but not the pavement.